



York Simcoe 5 Pin  
Bowlers' Association

A Division of the Ontario 5 Pin Bowlers' Association

# Constitution By-Laws

March 2002



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## 1. General

The York Simcoe 5 Pin Bowlers Association (hereinafter referred to as the "Zone") is a registered division of the Ontario 5 Pin Bowlers Association (hereinafter referred to as the "Corporation"), and as such acknowledges its' responsibilities as a member and agent thereof as delineated in the by-laws of the Corporation.

## 2. Objectives

In addition to the objectives of the Corporation as recorded in the Letters Patent, the Zone adopts and accepts as its' stated objectives in its' jurisdiction to do the following:

- a. Encourage and foster among its members and all bowlers in general, the spirit of good fellowship, and to promote and maintain an interest in the continued development of the sport of 5 Pin Bowling.
- b. Encourage, assist, develop and promote 5 Pin Bowling for Youth, Developmentally Challenged and Senior Citizen bowlers.
- c. Promote, advertise and seek continued recognition of 5 Pin Bowling and ensure representation at sport functions, celebrity dinners, municipal recognition functions, halls of fame and other such events of 5 Pin Bowling members.
- d. Base all decisions and activities of the Zone on the highest possible ethics and standards.
- e. Participate in the Zone with propriety at all times and protect the interest of its' members by operating and utilizing its funds for the benefit of all members of the Zone.
- f. To support all charitable objectives of the Corporation and the Zone, as mandated by the membership.

## 3. Jurisdiction

- a. The jurisdiction of the Zone shall be that delineated in Appendix A of the Corporation Constitution, and be known as the York Simcoe 5 Pin Bowlers Association. The Zone shall include all bowling centres within its boundaries.
- b. The Zone acknowledges that its jurisdiction is within the jurisdiction of the Corporation and that the Zone is ex-officio a member of the Corporation.

- c. Any Decentralized House shall negotiate an annual agreement with the Zone, a copy of which will be filed with the Corporation.

#### **4. Membership and Dues**

- a. Any League in good standing at any bowling centre as defined in 3(a) above is eligible to join the Zone. The Zone shall accept such league upon receipt of the established league membership dues.
- b. The individuals in each league shall be registered with the Corporation and as such become registered members of the Corporation acquiring those rights and responsibilities included in the by-laws of the Corporation.
- c. Receipt of a Corporation membership card is attestation of the fact of membership of an individual, and same shall be issued by the Corporation upon receipt of the appropriate dues.

#### **5. Zone Fees**

- a. The Zone agrees to pay those fees as negotiated with the Corporation, and to the entity to which the Corporation directs such payment and at times set by the Corporation.
- b. The Zone will endeavor to participate in all Corporation fund-raising projects and events and shall make all Corporation projects available to its members.
- c. On all Corporation projects the Zone shall deduct those fees as negotiated with the Corporation from the gross revenues generated by the project and shall forward such fees at the times specified by the Corporation to the Corporation or to whomever the Corporation directs.
- d. The association may conduct fund-raising projects or events in addition to those referred to in (b) above, provided same do not conflict with the Corporation projects or events. If the Association does not participate in Corporation fund-raising projects, and fails to provide good reason, then from the net revenues generated by any other project, the Association shall forward to the Corporation a report of the project and a percentage negotiated with the Corporation of the net proceeds from the project within thirty (30) days of completion.

#### **6. Board of Directors**

- a. There shall be a Board of Directors comprised of nine (9) individuals (President, Vice-President, Treasurer and Secretary, and 5 others).
- b. **Elections**
  - 1 ) The Zone shall conduct an election at the annual meeting at which time the number of Directors being elected is based on expiring terms and/or vacancies among Directors due to resignation(s).

- 2 ) At the first General Meeting of the Zone, a maximum of nine (9) (minimum of four (4) Directors shall be elected, such that the number (as per table below) receiving the most votes get three year terms, the next number (as per table below) receive two year terms, and the rest receive one year term.

Directors	3 year term	2 year term	1 year term
9	3	3	3
8	3	3	2
7	3	2	2
6	2	2	2
5	2	2	1
4	2	1	1

Thereafter the elections as per (6b1) above shall be followed.

- 3 ) To be eligible as a Board of Director you must be a member in good standing of the Zone as defined by 3a above.
- c. No proxy votes will be accepted.
- d. The nine Directors elected, shall appoint/elect the four (4) principle officers (President, Vice-President, Treasurer and Secretary from among themselves. The four (4) principle officers should not hold any other office, if at all possible.

## 7. Executive Committee

- a. The Executive Committee shall consist of the principle officers, namely the President, Vice-President, Secretary and Treasurer as well as the chairs appointed for the following committees:
- |                 |                            |
|-----------------|----------------------------|
| Membership      | Record Scores              |
| Awards          | Fundraising                |
| Tournaments     | Publicity                  |
| Senior Citizens | Developmentally Challenged |
| Historian       | Youth Bowling              |
- b. The immediate Past President not active, will be chair of the Advisory Committee.
- c. Within the Executive Committee each member shall have one vote, except the Chairperson who will cast the deciding vote in the event of a tie.
- d. 1 ) The Executive Committee shall appoint all Committee chairpersons.
- 2 ) All Committee chairpersons are required to submit a report of all activities at the next Zone Board meeting.
- e. The President shall be head delegate to the Corporation and the Zone, and each year the President may appoint three additional voting delegates to the Corporation's semi-annual and annual meetings.

## 8. Duties

- a. In addition to the usual duties required of the principle officers of the Zone and as delineated in the Corporation by-laws or regulations the following applies:
  - 1 ) The Secretary shall be responsible for notification of all Zone Board and Executive meetings.
  - 2 ) Finance
    - a ) The Finance Committee shall be made up of the four (4) Principle Officers.
    - b ) At the request and expense of a member in good standing of the Zone, an audit can be requested in writing, 30 days prior to the Zone Annual Meeting.
    - c ) The signing officers for banking purposes shall be any two of the following President, Vice-President, Treasurer or Secretary. The Treasurer being one of the 2 signatories where possible.
    - d ) All accounts of the Zone shall be labeled with the Zone name and "a division of Ontario 5 Pin Bowlers' Association".
    - e ) The Treasurer shall keep accurate up to date records of all financial activity and shall report all revenues, expenditures and bank balances at each Zone Board meeting.
    - f ) Directors shall be reimbursed for any reasonable expenses incurred by them on behalf of the Zone, provided receipts for said expenses are provided by the Director and approved by the Executive Committee.

## 9. Meetings

- a. The Annual Meeting of the Zone shall include fifteen (15) days notice to all member leagues. A quorum shall consist of half (1/2) the majority of attending eligible voters. Every member league shall be entitled to a minimum of one (1) and a maximum of three (3) votes as set by the Executive Committee.
- b. The quorum for any Zone meeting of the Board of Directors or Executive Committee shall be half (1/2) of the members entitled to attend, if the number of entitled members attending is an odd number, then the quorum shall be half (1/2) of the number entitled to attend plus one.
- c. Executive Committee meetings shall be scheduled each month except June, July and August in which at least one (1) Board of Directors meeting shall be held.
- d. Any member absent from Executive Committee meetings on three consecutive occasions may be retired and another appointment made at the discretion of the Board of Directors.

**10. Arbitration**

- a. The Zone shall assist in unresolved issues between a league or Decentralized Association and a proprietor by acting as an advisor.
- b. If an issue involving a proprietor cannot be resolved with the Zones assistance, the issue shall be referred to an arbitration committee of the Corporation.
- c. The Zone shall enforce or implement any Corporation decision in a matter referred for arbitration.

**11. Amendments**

**a. Regulations**

- 1 ) The Zone may resolve regulations particular to its jurisdiction provided that same are not redundant nor contradictory to the Corporation by-laws, regulations or policies.
- 2 ) Any decision as to whether regulations are redundant or contradictory rests with the Corporation solely.

**b. Motions**

- 1 ) Any motion or amendments to this constitution must be received in writing by the Executive Committee no less than thirty (30) days prior to the Zone Annual Meeting.
- 2 ) Any motion or amendment to this constitution presented thirty (30) days prior to the annual meeting must be addressed in person at the meeting. Absence of representation to speak on the motion/amendment by the organization/individual submitting such shall cause same to be removed from the agenda.

- c. Amendments to this constitution require approval by a two-thirds (2/3) majority of the members of the Zone present at a meeting duly called for the purpose, or at the Zone Annual Meeting. An amendment shall be approved by the Corporation before the amendment shall take force and effect.

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 John Cresswell  
 President  
 York Simcoe 5.P.B.A.

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 Date

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 Gary Parker  
 Vice-President  
 York Simcoe 5.P.B.A.

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 Date

